

## P&C General Meeting Minutes – 19 August 2024

P&C General Meeting Minutes		
<b>Date: 19 August 2024</b>	<b>Start Time: 4:37pm</b>	<b>Meeting Location: Bray Park State High School</b>
<b>Open and welcome by the Chair</b>	Bobbi-Jo Ives	
<b>Apologies</b>	Peter Turner, Kara Pook, Rochelle Hennessy, Nicole Trafford	
<b>Business arising from the previous minutes</b>	<p>Kara forwarded email costs for Nathan Wallace - Topic: 'Understanding Your Brain.'</p> <p>Tear Drop banners to be updated at next meeting.</p> <p>Moved by Kylie Ireland and seconded by Silvia Furcak.</p> <p>Previous minutes accepted.</p>	
<b>Correspondence received since the previous general meeting, presented by Kylie Ireland - Inward (as listed)</b>	<p><b>Inward:</b> Invoices and bank statements received as per bookkeeper.</p> <p>22/07/2024 – P&amp;C Qld Parent Talk – Term 2 online.</p> <p>18/07/2024 – Rochelle staff member fell at work injuring shoulder.</p> <p>19/08/2024 – Mandatory all staff training program Key Messages 2024 All volunteers to read and complete declaration and return to Business Manager Kylie McIntosh.</p> <p>16/07/2024 – Pricing menus correctly Tuckshop Network meeting healthier Tuckshops Network meeting online 22 July 2024.</p> <p>30/07/2024 – Workcover submission claim submitted workers wage information Workcover Qld.</p> <p>05/08/2024 – Kara Pook (Treasurer) sent info Nathan Wallis info package \$27.00 per head 7:30pm to 9pm. No cost to school.</p>	
<b>Outward (as listed)</b>	<p>08/08/2024 – BPSHS Financial reports for July 2024 from P&amp;C Qld Bookkeeping.</p> <p><b>Outward:</b> Nil.</p>	
<b>Business arising from the correspondence</b>	Email to be sent to all P&C members the Mandatory all staff training program Key Messages 2024 to complete and the P&C member to return to the school Business Manager .	
<b>Correspondence</b>	Correspondence moved by Kylie Ireland and seconded by Silvia Furcak.	
Treasurer's Report		
<b>Treasurer's report and financial statement, and any business arising from these. Presented by Sharon Davis</b>	<p>As at 31<sup>st</sup> July 2024:</p> <p>Our CBA Account was \$ 112,390</p> <p>Total income was \$ 62,763</p> <p>Cost of sales was \$ 54,375</p> <p>Operating Expenses were \$ 3,585</p> <p>Thus, net earnings was \$4,803</p> <p>Sharon Davis tabled the month's main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports. Sharon moved that all bills and wages be paid, and that my report be accepted.</p> <p>Treasurer's report moved by Sharon Davis and seconded by Silvia Furcak. Treasurer's report is accepted.</p>	

Principal's Report	
<p><b>Principal's Report presented by Eleana Kerr Deputy Principal.</b></p>	<p><b><u>Curriculum</u></b></p> <p><b>Student Free Day</b> – Friday 30 August. Teachers engaged in Year 12 confirmation of assessment, VET validation and at school undertaking professional development and internal moderation opportunity. Focus on Pedagogy and Curriculum development. Office closed as well for Admin staff to do PD.</p> <p><b><u>Staff</u></b></p> <p><b>Recruitment Processes Underway</b>– Acting HOD English and Acting HOD International and Excellence.</p> <p><b><u>Students</u></b></p> <p><b>Nationally Consistent Collection of Data on School Students with Disability (NCCD)</b> – Collection completed Week 4 – guides the allocation of support resources.</p> <p><b>Science Week</b> – Week 6 – “Species Survival – More than just sustainability” was the theme this year. Science faculty leading a week of engaging activities including Bray Lego Masters, Lone Pine Koala talk, Cockatoo Survival, Investigating Whale Spot, Conservation Crisis Card Game, Stile Escape Room, Free dress day Seniors Friday - dress like a scientist or science concept.</p> <p><b>Literacy/Book Week</b> – Week 7 many activities planned including daily quizzes, a Big Literacy Kahoot, themed DND, Poetry Slam and Quidditch, and dress up Friday.</p> <p><b>Year 8 and 9 Student Led Conferences and Year 10 SET Planning</b> - New process this year with changed format of the day to reduce impacts on staffing and parent impact on time off from work. Feedback sought on the single day model.</p> <p><b>TRICC Awards Principal Morning Tea</b> – 179 students invited to reward and recognise exemplary effort and behaviour in Semester 1 by students from all year levels – held on Tuesday August 6th. Morning tea and certificate to all successful students. Criteria all excellent (max 2 very good) for effort and behaviour.</p> <p><b>Enrolment Interviews Year 7 2025</b> – Currently 286 enrolled sevens for next year. Predicting 350. Enrolment afternoon on August 19 in hall. Scholarship process underway for Academic, Music and Sport.</p> <p><b>NAIDOC Week</b> – A very successful event held on Thursday 25 July. Over 100 community members in person in the hall and event streamed to classes. “Keep the fire burning – Blak, loud and proud.” was our theme this year. Kaitlin Lee did an incredible job to organise.</p> <p><b>Medieval Fayre</b>- Friday 26 July on the school oval run by Humanities Faculty. Strathpine West SS, Eatons Hill SS and Bray Park SS Year 4s in attendance.</p> <p><b>Year 12 Academic Conferencing</b> – Wednesday 7<sup>th</sup> August - parents and students reviewed student pathway goals, QCE/ATAR projections and progress to date.</p> <p><b>Year 11 Leadership Process</b> – Very successful camp held for 33 year 11s from 8<sup>th</sup> to 10<sup>th</sup> July. Nominations are now called for senior leadership positions with the process led by Mrs Lauren Dixon – Year 11 co-ordinator.</p> <p><b>Musical 2025 Auditions</b> – Over next three Wednesdays – 3-5 pm.</p> <p><b>Dance Troupe</b> – Our team had a great day at the DANC'ED workshop and performance at the Redcliffe Entertainment Centre on 16 August. An excellent show by the students and credit to Mrs Kerr and Miss Lamke for their time and passion.</p> <p><b>Music Evenings Upcoming</b> – Tuesday 20<sup>th</sup> August is Chamber evening to celebrate our great music program. Monday 26 August sees our talented singers performing at the Vocal Showcase.</p> <p><b>Careers Day</b> – Friday 2<sup>nd</sup> August – very successful with over 50 representative organisations showcasing futures to our students from years 9-12.</p> <p><b>Ski Trip</b> – 24 Students are ready to go to Perisher in the first week of the September holidays. Mr Marsden, Miss Harcourt and Mr Harrington are taking the students.</p>

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	<p><b>Borneo Tour</b> – 22 Students off for a fantastic overseas adventure to Borneo. Miss Baldry, Miss Hall and Mr Newton are accompanying in September holidays for 15 days.</p> <p><b>Japan Trip</b> – 2025 Expressions of Interest underway for current year 9-11 students.</p> <p><b>Year 8 Leadership Camp</b> – 2/3 September at Camp Warrawee. Over 30 future leaders.</p> <p><b>Senior Formal</b> – Friday 23 Aug. at Brisbane Convention Centre. Seniors’ night of nights.</p> <p><b>Rugby League</b> – Expressions of interest for student interested in studying in year 9.</p> <p><b>District Athletics</b> – students selected in the Pine Rivers District Team. Met North Championships to be held at UQ Sports Centre.</p> <p><b>Volleyball News</b> – 11 teams competing this term in the BOSL competition and two competed at the All-Schools’ Senior Cup on the Gold Coast including Year 11 Girls in Honours division.</p> <p><b>Bendigo Community Bank Homelessness Week Drive:</b> Appeal was well supported by student council and families.</p> <p><b>Student Planner</b> – A physical copy again for students in 2025. School policies, calendar, learning strategies, wellbeing tips included.</p> <p><b>Finance and Facilities</b></p> <p>Regional Infrastructure projects nearing completion – PA, Library, Oval, Hospitality, Student Hub and grounds. Excellent additions to the school. Toilet refirb proposed. New building progressing well.</p> <p>Principals report moved by Eleana Kerr, seconded by Kylie Ireland.</p>
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Other Reports	
<b>Council, HoD, Chaplain, Student reports:</b>	Nil.
<b>Motions on notice</b>	Nil.
<b>General Business</b>	<ul style="list-style-type: none"> <li>- The 19-year-old Sterilizer stopped working and replacement required. Cost of the replacement and upgrade to dishwasher is \$4500.00.</li> <li>- Special Meeting will be held to facilitate the endorsement of the BPSHS P&amp;C constitution.</li> <li>- The P&amp;C President following up with the canteen regarding the drinks fridge not working.</li> </ul>
<b>Membership Applications</b>	Nil.
<b>Date of next meeting</b>	<b>21 October 2024, 4:30pm.</b>
<b>Close</b>	5:20 PM

Action Items	Person Responsible
Investigate cost for Tear Drop banners for P&C to purchase for Tuck shop. (carried forward from 17 June 2024 meeting)	Stephanie Ross
Schedule Special Meeting, as soon as possible, to review and endorse the Bray Park State High School P&C Constitution.	Bobbie-Jo and Kylie Ireland